Permit #F00024388

FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00024388 **Type of Permit:** FILMING **Release Date:** 02/08/2010

Production Company OPEN 4 BUSINESS PRODUCTIONS

Insured Company Name OPEN 4 BUSINESS PRODUCTIONS

Contact Phone No. 1 310-202-4436
Contact Phone No. 2 818-261-6179
Fax
Address 9336 W WASHINGTON BLVD, CULVER CITY, California 90232

Production Title PARKS & REC

Type of Production TV Sitcom

Producer Morgan Sackett

Director tbd tbd

1st AD tbd tbd

Production Manager David Hymen

FilmL.A. Coordinator Asia Robinson

Location Manager Paul Boydston
Primary Phone Mobile - 213-703-7027
Secondary Phone Office - 818-655-7840

Location Assistant none none
Primary Phone Office - 818-655-7840
Secondary Phone

Fees

FILMLA FILM APPLICATION FEE	$625.00
LA CITY DEPT OF REC AND PARKS - FILM USE FEE	$450.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$2,546.00
LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE	$85.00
LA CITY DEPT OF REC AND PARKS PREP-STRIKE	$300.00
LA CITY DEPT OF REC AND PARKS BASECAMP ONLY USE FEE	$900.00

Total Permit Fee $4,906.00

Number of Locations 2

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Summary Information — Location

Permit Number	F00024388	**Location Manager**	Paul Boydston
Production Company	OPEN 4 BUSINESS PRODUCTIONS	Primary Phone	Mobile - 213-703-7027
Insured Company	OPEN 4 BUSINESS PRODUCTIONS	Secondary Phone	Office - 818-655-7840
Production Title	PARKS & REC		

Location Address 6300 Balboa Blvd, Van Nuys, CA, 91406

Location Names

Location Type Park

Location Description

Prep Dates 2/8/2010 - 2/8/2010 07:00 - 17:00

Film Dates 2/9/2010 - 2/9/2010 06:00 - 18:00

Strike Dates 2/10/2010 - 2/10/2010 07:00 - 15:00

Open or Closed to the Public Open

Generic Conditions
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
No Cast and Crew parking on areas streets.
No interference with vehicular or pedestrian traffic

Please see attached documents
Microsoft Word - Lake Balboa.pdf
Open4Business Paul Boydston.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	6
Cast/Crew vehicles	130
Cube Trucks	4
Generator	1
Motor Homes	4
Picture vehicles	4
Stakebed Trucks	4
Vans	4

Personnel on Location

Type	Quantity
Cast	30
Crew	100
Spot Check	1

Filming Activities Equipment on property; Exterior Dialogue; Bike rental kiosk converted to snack stand, golf cart on concrete path by snack stand; FILMING AT LAKE BALBOA. ; Light poles erected along dirt path, use of 4 gators for prep film and strike; Parking work trucks on east side paved lot adjacent to lake; Talent falling into creek, golf cart on dirt, park maintenance truck on grass;

Jurisdiction **Political:** Los Angeles City - Council District 06 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Location Notes

Coordinator Note ONE PARK MONITOR REQUIRED AT LAKE BALBOA FOR PREP 2/8 0700-1700 HRS.

ONE PARK MONITOR REQUIRED AT WOODLEY PARK LOT 1 BASECAMP 2/8 1500-2000 HRS

ONE PARK MONITOR AND ONE LIFEGUARD REQUIRED AT LAKE BALBOA FOR FILM 2/9 0600-1800 HRS

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Production Title	PARKS & REC		

ONE PARK MONITOR REQUIRED AT WOODLEY LOT 1 AND 2 FOR BASECAMP/CREW PARKING/CATERING 2/9 0430-1800 HRS

ONE PARK MONITOR REQUIRED AT LAKE BALBOA FOR STRIKE 2/10 0700-1500 HRS

Parking

Base Camp
Location Type : Location
Street : WOODLEY LOT 1 2/8 1500-0000, LOT 1 AND 2 ON 2/9

Crew Parking
Location Type : Location
Street : WOODLEY LOT 2 CREW PARKING AND CATERING

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Production Title	PARKS & REC		

Location Address WOODLEY AV, BURBANK BL, BALBOA BL, VICTORY BL, INCLUSIVE (EXCLUDING WOODLEY PARK PROPERTY), LOS ANGELES, CA 91411

Location Names

Location Type Driving grid

Location Description

Film Dates 2/9/2010 - 2/9/2010 07:00 - 22:00

Open or Closed to the Public Open

Generic Conditions
All Vehicles must be parked legally.
Equipment vehicles may park on one side of street
Must Maintain 5' Clearance on Sidewalks/Walkways
No Cast and Crew parking on areas streets.
No interference with merchant activity
No interference with pedestrian traffic
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

Equipment on Location

Type	Quantity
Camera cars	1
Picture vehicles	1
Vans	2

Personnel on Location

Type	Quantity
Cast	2
Crew	13
Off-Duty/Retired LAPD Officer(s)	2

Filming Activities Car-to-Car; Drive by; Drive ups & away; Driving shots; Intermittent traffic control - 2 minute standard (except 0700-0900 hrs & 1500-1900 hrs); Running & tow shots.; Driving with flow during rush hour;

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Location Notes

Parking

Base Camp
Location Type : Location
Street :

Crew Parking
Location Type : Location
Street :

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.

NOT A PERMIT

F-24388
OPEN 4 BUSINESS – PARKS AND RECREATION
(LAKE BALBOA & WOODLEY LOT 1 & 2)

- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.
- OK to place free standing New York style lamp posts for set dressing at Lake Balboa.
- OK to have picture car on turf, must leap from plywood for placement of picture car.
- Must use plywood under picture car at all times.
- OK to film stunt in Creek.
- Lifeguard must be present at all times.
- No human contact with water in the creek, no exceptions.
- OK to have dog in the water at the creek.
- OK to place wood/log in the water, wood must be secured.
- OK to film around pump station.
- OK to set dress pump station, doors may not be removed or opened at any time.
- OK to have golf carts/gators on turf for filming.
- Co. must post sign warning bikers of filming.
- OK to place generator on dirt with plywood.
- OK to use lifeguard parking lot for equipment trucks.
- OK to use 2 rows closest to the lake.
- OK to cone off 8 spaces on each row of parking closest to the street for picture.
- OK to use Woodley Lot 1 for basecamp and Woodley Lot 2 for crew parking and catering.
- Must start parking at the north end of Lot 1 and work their way south.
- Must keep all vehicles in the parking lot. May not drive any vehicles on the grass at any time.
- May not restrict access to any lot at any time.
- May not park in handicap stalls at any time.
- Must maintain emergency access at all times.
- OK to set up pop up tents, tables and chairs.
- OK to prep at Lake Balboa and bring trucks in to Woodley Lot 1 on Monday 2/7.

F-24388
OPEN 4 BUSINESS – PARKS AND RECREATION
(LAKE BALBOA & WOODLEY LOT 1 & 2)

NOT A PERMIT

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Appointment of Pacific Production Services
As Authorized Agent and Representative

I certify that I am a representative of Gach & Business ("Principal") and am authorized to enter into binding contractual agreements on its behalf. I further certify that I am authorized by Principal to appoint other representatives and agents for Principal and to give such representatives and agents authority to enter into and bind Principal to agreements relating to the issuance of and compliance with location film (e.g. theatrical, television, commercial and other motion. picture filming) and still photographic permits, including the permits themselves and any riders to such permits. Acting on behalf of Principal in my capacity as its authorized representative, I appoint Pacific Production Services and it employees and agents ("PPS") as Principal's authorized representatives and agents to apply for location film (e.g. theatrical, television, commercial and other motion. picture filming) and still photographic permits on behalf of Principal through FilmLA, Inc. for any city, county or through any other jurisdictions where FilmLA, Inc. operates, to negotiate, discuss, accept, modify, agree to and bind Principal to the terms and conditions of such permits (including all restrictions and/or community guidelines applicable to any such permit); and to execute such permits on behalf of Principal. Principal understands, acknowledges and agrees that it (and/or its insurer) remains responsible and liable for all obligations imposed by or incidental to any permit or rider issued to Principal signed by any employee or agent of (including any coordinator, runner or messenger used by) PPS. Principal further agrees to comply with the terms and conditions of any such permits and hereby appoints PPS as an authorized representative to facilitate compliance with such terms and conditions following issuance of any such permits and to enter into agreements for Principal with respect thereto. Any person, agency, entity, or organization (including FilmLA, Inc. and any city, county or other jurisdictions where FilmLA, Inc. operates) may rely upon this appointment and need not obtain further authorization for any act described herein. An original or faxed copy of this appointment shall be sufficient, and may be treated as an original for your purposes. The appointment may be revoked by Principal at any time in writing delivered to FilmLA, Inc., but in any case shall expire one (1) year from the date of execution set forth below.

I declare under penalty of perjury under the laws of the State of California that I am authorized to appoint PPS as agent for Principal, and based upon that authority I hereby appoint PPS as Principal's agent as set forth herein.

Date: 3/9

X _____

Representative's Signature

Paul Baydston

Representative's Name (Please Print)

Location Manager

Representative's Title (Please Print)

Gach & Business

Name of Principal (i.e. company name) (Please Print)

9336 Washington

Culver City

90232

Principal's Mailing Address (Please Print)

Principal's Phone Number (Please Print)

Pacific Production Services
Eric Nichols, President
6513 Hollywood Blvd, Suite 214
Hollywood, CA. 90028
Ph. 323-465-9179 Fx. 323-465-9869

NOT A PERMIT